**Gerasymchuk Ganna, Head of the Secretariat of the Ukrainian Network of Integrity and Compliance**
G. Skovorody Street, 19, 9th floor, BC "Business-plaza", Kyiv, 04070
info@unic.org.ua

**[NAME, SURNAME, POSITION OF THE PERSON, AUTHORIZED FOR SIGNING A LETTER OF INTENT, PARTICIPANT’s TITLE]**

[ADRESS]

**Letter of Intent**

In accordance with clause 3.2.2.1 of the Certification Procedure for the Compliance and Business Integrity Level of a UNIC Member, approved by the Ukrainian Network of Integrity and Compliance Executive Committee
on March 03, 2018 (with amendments and additions), by this letter [PARTICIPANT’s TITLE] certifies its willingness to pass the Certification of Integrity and Compliance for the use of Business Integrity Logo and Name of the Ukrainian Network of Integrity and Compliance (hereinafter – UNIC).

In confirmation of its intent, the Member of the Network agrees to comply with all of the obligations provided for, including, but not limited to:

Memorandum on Partnership of the Ukrainian Network of Integrity and Compliance;

Certification Procedure for the Compliance and Business Integrity Level of a UNIC Member;

The policy of on the Use of Business Integrity Logo of the Ukrainian Network of Integrity and Compliance;

The policy of non-disclosure of confidential information.

Also, by this letter [PARTICIPANT’s TITLE] undertakes to take all measures to comply with the total period of certification - 6 months from the date of filing an application.

For further communication purposes, the contact person will be [NAME, SURNAME, POSITION, CONTACT PHONES AND ELECTRONIC ADDRESSES].

In addition:

1. The Member confirms that the questionnaire has been updated and submitted:

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | No, since less than 3 months have elapsed since the date of its completion |  |

2. [PARTICIPANT’s TITLE] requests the Secretariat to assist with the identifying the readiness for the Certification of Integrity and Compliance

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | No |  |

3. Expected goal of the use of the Logo and the Names of the Network:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| In the information space |  | For the designation of goods, works or services |  | Both  |  |

4. The Certification of Integrity and Compliance will be held [PARTICIPANT’s TITLE] for the first time

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | No, renewal of the right to use the logo |  |

Copies of the documents, authorizing the signing of this letter, are attached.

Date Signature

 L.S.